



Learn@
MULTI ACADEMY TRUST



Provider access policy statement
~~July 2020~~Sept 2021

Policy Written by: Matt Franzke/Darren Ewings

Date: Sept 2018

Reviewed: ~~July 2020~~Sept 2021

To be Reviewed: ~~July 2021~~Sept 2022

1. Aims

This policy statement aims to set out Knowle DGE Academy's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements

Academies are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Academy's must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our Academy complies with these requirements.

3. Student entitlement

All students in years 8 to 13 at Knowle DGE Academy are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact Matt Franzke, ~~Head of Sixth Form~~ [Assistant Head Teacher](#)

Telephone: 0117 3708030

Email: matt.franzke@knowledge.learnmat.uk

4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into Knowle DGE Academy to speak to students and/or their parents/carers. We have parent events, option evenings and are also able to cater for presenters in our weekly lesson timetable.

Please speak to our Head of Sixth Form, to identify the most suitable opportunity for you.

4.3 Granting and refusing access

When making enquires about accessing our students, please clearly identify or provide:

- Name of your establishment.
- Written material you will share with our students.
- Outline of your presentation and topics you will cover.
- The age group you would like to access.
- Copy of your organisation identification.

As per our Prevent Risk Assessment, we reserve the right to refuse access to our students if your opportunity and/or topics discussed contradict our school ethos or risk our student's wellbeing.

4.4 Safeguarding

Our safeguarding/child protection policy outlines the academy's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

4.5 Premises and facilities

In this section, you should explain:

- We have audio and visual equipment available in each classroom. Classes are approximately 9 students and we would recommend working with no more than 2 classes at a time. We can arrange a timetable of classes so you can present to your suggested age group.
- Please advise us in advance what facilities, how much time and any other requirements.
- Only material and prospectus' that has been approved by the Head of Sixth Form can be distributed to students.

5. Links to other policies

For further guidance please refer to our:

- Safeguarding/child protection policy

- Work Experience policy
- Curriculum policy
- Equal Opportunity Policy

6. Monitoring arrangements

The Academy's arrangements for managing the access of education and training providers to students is monitored by Matt Franzke, Assistant Head Teacher.~~Head of Sixth Form.~~

This policy will be reviewed by the Assistant Head Teacher~~Head of Sixth Form~~ annually. At every review, the policy will be approved by the Academy Councilors.